



# Board of Directors Minutes

Thursday, August 27<sup>th</sup>, 2009  
3:00 pm

## Call to Order

**Dave Gazeley**

---

Dave Gazeley called the meeting to order at 3:03 pm.

Directors in Attendance: See attached

Staff in attendance: Mysty Rusk, Erin Wiedeman

## Finance Committee

**Jamie Hughes**

---

- Budget has been entered
- Adjustments will be made to the monthly budget as planning continues
- Cyclical budgeting has been implemented
- Loss expected for July. Loss not as great as anticipated
- Three individual balance sheets have been provided
- Met with PTF and discussed future requirements should CBCC assume role as the Fiscal Agent

## Economic Development

**Mysty Rusk**

---

- New ED tracking system in place
- Reports will be distributed on a monthly basis

## Government Affairs

**Andrew Perry**

---

- Motion to approve the new GAC – Lyle Hutchens, Second – Mike McInally (All in favor)
- Operating guidelines reviewed, changes made to attendance requirements, BOD members on GAC and overall focus in Fed/State/Local issues
- Tax referral ballot discussed. Committee has not taken a position as of yet. GAC will review and report to the BOD

## Marketing

**Mysty Rusk**

---

- A draft of the marketing plan is complete and will be ready to present to the BOD in September/October

## PTF

**Pat Lampton**

---

- Leadership is continuing to work and research future funding
- CBCC is current Fiscal Agent
- Contract for Fiscal Agent is being reviewed and CBCC & City of Corvallis are submitting proposals
- New Fiscal Agent would require managing AIP and Enterprise Zone
- Next PTF meeting is 08/31
- CBCC can perform duties as Fiscal Agency w/complete transparency and meet new requirements
- CBCC is currently on a month to month contract w/PTF
- Contract will be reviewed in September after Mysty Rusk and Elizabeth French meet



# Board of Directors Minutes

Thursday, August 27<sup>th</sup>, 2009  
3:00 pm

## Other Business

**Andrew Perry**

- Bob Grant – Parking lot curbs need to be replaced
  - Grant construction will do the work, Bob will donate money. Looking for other BOD members to donate time and money to finish project. (Estimated at \$300 to raise)
  - Citizens Bank & Corvallis Clinic offered to donate money & time
- Welcome back campaign for students w/business decorating contests is underway. CBCC is partnering up with DCA and OSU to put on this function. Will take place 9/17
- WIB has grown significantly, with 57 people attending this month’s event
- Survey monkey results received from BOD regarding last meeting. Only 2 members participated. Mysty Rusk will send survey again.
- Executive Session Held

## Action Items for Next Meeting

Action	Responsible	Deadline
1. BOD Survey emailed to BOD	M. Rusk	8/27/09
2. Tax referral reviewed and document submitted to BOD w/representation from both sides	GAC	8/27/09

## Adjourn

**Andrew Perry**

Andrew Perry adjourned the meeting at 4:45 pm.



# Board of Directors Minutes

Thursday, August 27<sup>th</sup>, 2009  
3:00 pm

## BOD Attendance

Last Updated: 09/17/09

Last Name	First Name	Business	Title:	SPC's / Assignments	Term Ends June of:	J	A	S	O	D	J	F	M	A	M	J
Perry	Andrew	Corvallis Clinic	Chair	SPC, EVP	1st, 2011	X	X									
Gazeley	David	Citizens Bank	Immediate Past Chair		1st, 2011	X	X									
Stevens	Ron	Samaritan Health Services	Treasurer/Secretary	SPC, Finance (Chair)	2nd, 2011	X	A									
Baird	Bob	Book Bin	Director	ED	1st, 2009	A	A									
Cleland	Katherine	Cleland Marketing	Director	ED	2nd, 2011	X	A									
Andresen	Matt	Turman Financial	Director	ED, Marketing	1st, 2011	X	A									
Crowe	Chuck	ATCO America	Director	ED	2nd, 2011	X	X									
Grant	Bob	Bob Grant Construction	Director	GAC	1st, 2011	X	X									
Johnston	Doris	Pacific Power	Director	GAC	2nd 2010	A	X									
Davidson	Cloud	Cloud9 / Downward Dog	Director	GAC	1st, 2011	X	X									
Lampton	Pat	Inkwell Home Store	Director	GAC, PTF	1st, 2011	X	X									
Fowler	Nick	Perpetua Power Source	Director	ED	1 <sup>st</sup> , 2011	A	A									
Shonnard	Chris	Shonnard's Nursery	Director	Marketing, MSC	1st, 2010	X	X									
Starker	Bond	Starker Forests. Inc.	GAC Chair	GAC	1st, 2009	X	X									
Hughes	Jamie	Anderson Group	Director	Finance	1st, 2011	X	X									
Hutchens	Lyle	Devco Engineering	ED Chair	ED (Chair)	1st, 2011	X	X									
Klemm	Robin	Oregon State University	Director	Marketing	1st, 2011	X	A									
Kuhlman	Jim	State Farm Insurance	Director	MSC	1st, 2011	X	X									
McNally	Mike	Corvallis Gazette Times	Director	Marketing, Fin.	1st, 2011	X	X									
Brauner	Hall	Corvallis City Council	Liaison			A	A									
Dixon	Jay	County Representative	Liaison			A	A									
Curtis	Wright	Curtis Wright Consulting	Marketing Chair	SPC, Marketing		A	A									
Nordyke	Chris	State Farm Insurance	MSC Chair	SPC, MSC		A	X									