

## VALUE PROPOSITION

The mission of the Chamber is to serve, grow, retain and recruit business. This is done in three distinct ways.

### Traditional Chamber of Commerce

Networking, promotions, training and referrals for local businesses.

### Government Affairs

Advocating for business via fair rules and regulations, efficiency in government and proactive business environment.

### Economic Development

Enabling entrepreneurial activity in traded sector businesses, increasing the economic drivers that support other businesses in the community.



To Serve, Grow, Retain and Recruit Business



# Volunteer & Internship Opportunities

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# Chamber Coalition Volunteer Opportunities

Most people have an interest in giving back to the community in some way. In addition, recent studies show that volunteers live longer, healthier and more satisfying lives. The Chamber Coalition is a great place to provide focus for your community contributions. We offer charitable contribution opportunities and the expertise of our staff.

The Chamber Coalition has many opportunities to volunteer and is a clearing house for community opportunities as well. If your time is limited, if you feel overwhelmed by the volume and frequency of requests or there is a specific issue you'd like to impact, the Chamber Coalition will help you find opportunities that are a good fit for you.

We offer opportunities in office support, internships, program coordination and a host of other opportunities. Find out why people say that volunteering is one of the few ways to people can both give and receive.

## Administrative Support

Help in the organization and compilation of materials, mailings, filing and other necessary administrative tasks at the Chamber. Volunteer to answer phones, interact with members and the public. This will help you more intimately understand the Chamber and provide feedback as an insider on how we can continually improve. Networking opportunities daily. Work with the President/CEO, Board of Directors, Director of Marketing, Office Manager, Director of Membership and Board of Directors.

## NEW Internships

**Economic Development Assistant** - To assist in economic development activities duties including industrial clustering data collection in software, wine, wood products and bioscience health care.

**Marketing Assistant** - For anyone interested in writing for the newsletter, issuing press releases, making contact with local media, etc. No experience necessary - just enthusiasm!

**Accounting Assistant** – To assist with financial data collection, accounts receivable/accounts payable and record keeping. Approximately 8-10 hours a month

## Event Internships

**Event Assistant** - Organizes events including weekly, monthly, quarterly, annual events sponsored by the

### Event Committees: Celebrate Corvallis

The Awards committee plans, carries out and evaluates the Chamber Coalition's premier event; the annual awards and celebrations for excellence in business, art and civic involvement.

### Golf tournament: PAR Excellence

The Golf Tournament Committee plans, carries out and evaluates the Chamber Coalition's annual golf tournament fundraiser including prize procurement, sponsors, location and team recruiting.

### Vendor Fair: Where It's @ Beaver Fair

The Where It's @ Committee plans, carries out and evaluates the annual OSU welcome back to school vendor fair held on the first day of classes.