



PLEASE POST

ARCADIA UNIFIED SCHOOL DISTRICT

OFFICE OF PERSONNEL SERVICES
234 Campus Drive ♦ Arcadia, CA 91007
(626) 821-6627 www.ausd.net

ANNOUNCEMENT OF CLASSIFIED VACANCY

April 2013

Final Date to Apply:

Open until filled

Application Process:

A Classified District application, including copies of all required licenses and certifications, may be submitted to the Personnel Office or applications and all other required documents may be submitted online at www.EdJoin.org

To request an application, visit www.ausd.net, call (626) 821-6627 or visit the Personnel Office.

Incomplete and/or illegible applications can not be considered.



Work Schedule:

11 months per year
September through July

40 hours per week
Monday through Friday



- 13 Paid Holidays per year
- Paid Vacation, Sick and Personal Necessity Leave

Benefits:

District contributes \$5570.30 per year towards medical, dental, vision and life insurance premiums.

OCCUPATIONAL THERAPIST

Salary:

Classified Salary Schedule – Range 56 – 100% (40 hours per week)

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Monthly	\$6520	\$6846	\$7188	\$7547	\$7924

Initial step placement, will be determined by verifiable years of related experience and other appropriate considerations. Step increase will occur annually on anniversary date until maximum step is reached (step 5)



Occupational Therapists at Arcadia Unified School District provide educationally related occupational therapy services to students with various disabilities according to the students' Individualized Education Plan (IEP) and also participate as a member of the educational team.

Employment Standards

Education and Experience

- Graduation from an accredited occupational therapy education program
- Any combination of experience and education that would likely provide the required knowledge and abilities

Knowledge and Abilities

Knowledge of: administrative policies, organization and operations; State and Federal laws and regulations governing occupational therapy; individual and group therapy techniques commonly used with students with special needs; interpersonal skills; record-keeping procedures.

Ability to: plan, organize and conduct an occupational therapy program for students with various disabilities; communicate effectively in the English language, both orally and in writing; establish and maintain effective working relationships with students, parents, staff, community agencies and others; effectively assess prospective students and develop appropriate plans of action in accordance with the IEP.

Licenses and other requirements

Possession of a valid license as on Occupational Therapist issued by the California Board of Occupational Therapy and certification as an Occupational Therapist by the National Board of Occupational Therapy (NBCOT)

EQUAL OPPORTUNITY EMPLOYER ♦ WE ARE A TOBACCO, DRUG
AND ALCOHOL FREE DISTRICT