

## Warren County Leadership Institute

# APPLICATION INFORMATION

### INSTRUCTIONS

- Please fully complete each section of the application. Applications can be submitted to [leadership@wcedc.com](mailto:leadership@wcedc.com) or by mailing, faxing or dropping off to:  
**Warren County Economic Development - 111 Buxton Street - Indianola, IA 50125 - Fax (515) 961-1156**
- Applications may be typed, handwritten, or completed online: <http://www.wcedc.com/leadership-institute>
- The application should be signed by both the employer and candidate.
- Tuition is \$350 per person
- Deadline to apply for the 2018 Institute is Friday, December 1, 2017.

### SELECTION CRITERIA

1. Application to the Warren County Leadership Institute (WCLI) is open to persons living or working in Warren County.
2. Class members are selected by the WCLI Board on their own merits based upon the information provided in the application. The board selects a diverse group of men and women from a cross section of Warren County including business, labor, education, arts, religion, government, community-based organizations, and non-profits. The board encourages people from under-represented populations to apply.
3. Attendance at each class session is essential to the success of the class. Participants must attend all sessions. Prior permission must be obtained from the board president for excused absence from any session and may be granted only in cases of extreme personal emergency and unavoidable business conflicts. A participant will only be allowed 2 excused absences, if absolutely necessary. Failure to attend or to obtain prior permission for all class sessions may result in a participant not graduating from the program and forfeiture of tuition payments. In addition to the regular class sessions, participants are expected to participate in a class project.

#### 2018 WARREN COUNTY LEADERSHIP INSTITUTE SCHEDULE (subject to change)

Session 1	Thursday	January 11, 2018	6:00pm - 9:30pm
Session 2	Thursday	January 25, 2018	6:00pm - 9:30pm
Session 3	Thursday	February 8, 2018	6:00pm - 9:30pm
Session 4	Thursday	February 22, 2018	6:00pm - 9:30pm
Session 5	Thursday	March 8, 2018	6:00pm - 9:30pm
Session 6	Thursday	March 22, 2018	6:00pm - 9:30pm
Session 7	Thursday	April 5, 2018	6:00pm - 9:30pm
Bus Tour of County	Saturday	April 7, 2018	8:00am - 4:30pm
Session 8	Thursday	April 19, 2018	6:00pm - 9:30pm
Graduation	Wednesday	April 25, 2018	6:00pm

*\*The last 30-60 minutes of each session is set aside for class project work time. Any additional time needed to work on the project will depend on the project and will be determined by the class.*

## ***SELECTION CRITERIA (CONTINUED)***

4. The WCLI Board's goals are to identify and select participants who demonstrate the following criteria:

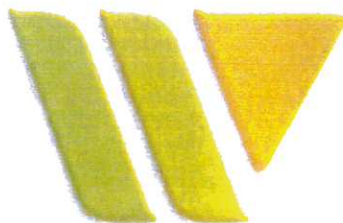
- Persons who possess a strong desire, motivation and a commitment to serve in a place of leadership within Warren County and/or the State of Iowa.
- Persons that hold a responsible position of leadership in employment and/or volunteer organizations resulting in the potential to have influence on important issues facing our communities, Warren County and the State of Iowa.
- Ability to make the time commitment required by the program.

Due to size restrictions of each year's class, it is possible qualified applicants will not be chosen for the 2018 class. Applicants are encouraged to reapply in subsequent years.

## ***FOR MORE INFORMATION***

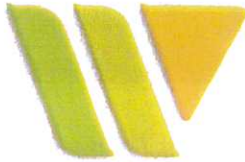
*For additional information, about Warren County Leadership Institute please contact:*

*Rachel Gocken*  
Warren County Economic Development Office  
111 N. Buxton Street  
Indianola, IA 50125  
P: 515-961-1067 | F: 515-961-1156  
rgocken@wcedc.com  
www.wcedc.com/WCLI



**WARREN COUNTY  
LEADERSHIP INSTITUTE**





Warren County Leadership Institute

# CONFIDENTIAL APPLICATION

\*Instructions: (1) Save application to your computer (2) Fill out application (3) Save & email to leadership@wcedc.com by Friday, December 1, 2017\*

## PERSONAL INFORMATION

*Required Information to be placed in the WCLI Directory:*

Full Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_ Years in the State of Iowa: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

*Optional Information:*

Spouse's Name: \_\_\_\_\_ Name(s) of Child(ren): \_\_\_\_\_

☐ Male ☐ Female Race or Ethnic Origin: \_\_\_\_\_

## EMPLOYMENT

Present Employer: \_\_\_\_\_

Start Date: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Position(s) and Responsibilities held: \_\_\_\_\_

\_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Preferred mailing address: ☐ Home ☐ Place of Business

## PREVIOUS EMPLOYMENT

List your previous employment starting with most recent. Please include any military service.

Employer: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Position Held: \_\_\_\_\_

Employer: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Position Held: \_\_\_\_\_

## EDUCATION

Name of High School: \_\_\_\_\_ City/State: \_\_\_\_\_

Year Earned: \_\_\_\_\_

Name of College: \_\_\_\_\_ City/State: \_\_\_\_\_

Degree: \_\_\_\_\_ Year Earned: \_\_\_\_\_

Advanced Degree(s)/Special Awards/Honors: \_\_\_\_\_

## REFERENCES

List three people you have worked with in a professional or community involvement capacity.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## APPLICATION QUESTIONS

**Please answer the following questions:**

Have you participated in a community or other leadership program? ☐Yes ☐No

If yes, please list the name, program, and dates.

Who do you admire as a leader? Please describe his or her leadership qualities.

Please describe what leadership means to you.

*One of the goals of the Warren County Leadership Institute is to build a network of community leaders who can enhance their problem-solving and other leadership abilities through shared perspectives and working together. Please answer the following:*

- What would you like to gain from the WCLI program?
  
- What do you feel are the most significant problems facing your community, Warren County, or the State of Iowa today? In your opinion, what changes must be made to improve the economy and lifestyle of your community in the future?
  
- In what ways would you like to direct your new leadership skills?
  - ☐ Elective Office: ☐National ☐State ☐County ☐City ☐School
  - ☐ Non Profit
  - ☐ Community Development (Chamber of Commerce, Jaycees etc.)
  - ☐ Other: (please explain) \_\_\_\_\_
  
- In the next five years, what do you anticipate your leadership involvement to be?

## ***TUITION***

Tuition for the Leadership Institute is non-refundable and payable prior to the opening session. Participants are encouraged to contribute a minimum of \$50.00 from personal funds. Typically, the employer or organization of the participant will contribute the remainder.

**Do you need information about financial assistance or special arrangement for the payment of tuition?**

☐ Yes ☐ No

**Partial scholarships are available on a limited basis. Do you wish to be considered for a scholarship?**

☐ Yes ☐ No

*If financial assistance is needed, please fill out the following section. \*\**

## ***FINANCIAL ASSISTANCE***

*\*\*Please only complete this section if financial assistance is desired.*

- Please indicate which individual yearly income bracket you fall under:
  - ☐ \$0 - \$20,000 \_\_\_\_\_ # in Household
  - ☐ \$20,000 - \$50,000
  - ☐ \$50,000 - \$100,000
  - ☐ \$100,000+
- Does your employer offer tuition reimbursement?  
☐ Yes ☐ No
- If so, how much funding will your employer provide? \_\_\_\_\_
- In the box provided, please explain, in 1 to 2 paragraphs, your need for financial assistance.



## LEADERSHIP COMMITMENT

*Warren County Leadership Institute is a learning experience which requires a commitment by the participants and their employers. As a participant I will attend all sessions as well as participate in a class project in order to make the class a success. I understand that prior permission must be obtained from the board president in order to have an excused absence from any session, and two (2) excused absences will be granted only in the event of an extreme personal emergency and or unavoidable business conflicts. Failure to comply with attendance requirements may result in not graduating from the program and forfeiture of tuition.*

*I understand and will support the goals and commitments of the Warren County Leadership Institute program. If selected, I will honor the scheduled sessions with my active participation and attendance.*

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

## EMPLOYER AGREEMENT

*I have read the above commitment and I will fully support the applicant and this opportunity for personal and professional development.*

\_\_\_\_\_  
Employer Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employer Signature

## TUITION PAYMENT

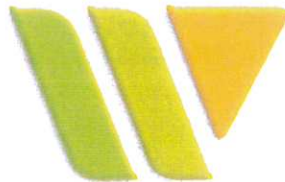
As the participant, I will be responsible for the

☐ Full Tuition Payment      ☐ Partial Payment (Please indicate the amount.): \_\_\_\_\_

As the employer, I agree to pay for the participant's

☐ Full Tuition Payment      ☐ Partial Payment (Please indicate the amount.): \_\_\_\_\_

(Please review the WCLI Application Information for tuition costs.).



WARREN COUNTY  
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