



Business License Application Instructions

For questions about this application please call the Town Clerk's Office at 987-9887.

Please read carefully:

- You must fill out this application and obtain a Town license to lawfully operate or conduct a business within the town limits of Town of Queen Creek. The license allows business to be conducted only within the town limits of Queen Creek.

You must obey all Federal and State regulations governing your type of business.

- Issuance of a business license by the Town shall in no way be construed as permission to operate a business activity in violation of any other law or regulation to which such activity may be subject.
- You only need one license even if you have a number of different businesses, as long as all of the businesses are at the same address.
- You must display this license in a conspicuous place within your place of business
- You cannot transfer this license to another person or business without the permission of the Town.
- If you make any changes in your business activity, address or uses, you must inform the Town Clerk within 30 days.
- Your license must be renewed within 30 days of expiration date to avoid a penalty fee.
 - Businesses must comply with the Town's Zoning Ordinance. Every application for a business located within the Town Limits will be approved by the Zoning Department.
- If you are a Transient Vendor or Solicitor, we need additional information from you. Be sure to fill out the additional application form and supply references, a copy of your current driver's license, a fingerprint card, proof that you have the permission of the property owner where you intend to operate, and if food is to be served, a copy of you County health certificate or food handler's permit as well as any other documents or photos required on the application.



**BUSINESS LICENSE APPLICATION FEES
TOWN OF QUEEN CREEK**

New application: \$50.00

Renewal Fee: Business with fixed location within Town limits: \$35.00
Business without fixed location within Town limits: \$50.00

OTHERS:

Transient Vendors (Mobile merchants, peddlers) \$250/quarter (or part thereof)

Promoters of entertainment, animal shows, circuses, bazaars etc., who receive a percentage of receipts for their services. Each promoter shall also obtain a minimum \$1 million liability insurance certificate naming the Town an insured. \$100/week

Amusement companies or Tent Shows (not part of circus) \$100/week

Carnival, Circus or Road Show \$100/day

Wrestling Exhibition \$100/day

Practice of palmistry, phrenology, astrology, fortune telling, mind reading, clairvoyance, magic or healing practices not licensed by the State of Arizona, or similar calling without a fixed place of business \$50/day

Handbill distributor \$10/day/person