



## ATHENA AWARD NOMINATION INSTRUCTIONS

*The ATHENA Award actively supports and celebrates the ATHENA mission of supporting, developing and honoring women leaders, inspiring women to achieve their full potential—creating balance in leadership worldwide. The ATHENA Award honors individuals who strive toward the highest levels of personal and professional accomplishment, who excel in their chosen field, devote time and energy to their community in a meaningful way, and forge paths of leadership for other women to follow.*

### THE CRITERIA

ATHENA Recipients must meet each of the following three criteria:

- Demonstrate excellence, creativity and initiative in their business or profession
- Provide valuable service to improve the quality of life for others in their community
- Assist women in reaching their full leadership potential

### COMPLETING THE FORM

- Nominations must be submitted, typed, using this five page nomination form only
- Nominations must include a one page biography and photo of nominee
- You may include one additional page of supporting documents (i.e. resume, CV, etc)
- Information submitted should support the award criteria of achievement, leadership and service.

### THE PROCESS

A Selection Committee consisting of a diverse group of leaders from your community will review all nomination forms and select the ATHENA Award Recipient.

The ATHENA Award Recipient will be announced:

Date: Tuesday, May 25, 2010

Time: 5:30-7:00 pm

Location: TBD

### RETURN COMPLETED FORM TO

The Chamber  
Attn: Regional ATHENA Committee  
202 N. 3<sup>rd</sup> St.  
Grand Forks, ND 58203

# ATHENA Award Nomination Form (page 1 of 5)

DEADLINE FOR SUBMISSION: Friday, April 9, 2010

Today's Date \_\_\_\_\_

## NOMINEE

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Company/Organization Name \_\_\_\_\_

Title/Position \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Work Phone \_\_\_\_\_ Business Email \_\_\_\_\_

## NOMINATOR

Name \_\_\_\_\_

Company/Organization Name \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

## ATLANTA Award Nomination Form (page 2 of 5)

### I. PROFESSIONAL LEADERSHIP

Provide specific examples of how the nominee has demonstrated excellence, creativity and initiative in their business or profession.

### II. COMMUNITY SERVICE:

List local, state, national and international level participation. Include length of service and offices held in civic and service organizations such as charitable activities, political pursuits, religious groups, chambers of commerce, merchants' associations, etc.

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### III. PERSONAL LEADERSHIP:

Provide specific examples of how the nominee has assisted women in reaching their full leadership potential, and/or demonstrated support for their professional advancement.

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ONE PAGE BIOGRAPHY AND PHOTO

**ADDITIONAL INFORMATION PERTAINING TO CRITERIA:**

Include any additional information you feel is important for consideration of your nominee. List awards, honors received, publications or articles supporting service to their profession, industry or community.