

MEN UNITED CLUB INC. CHRISTMAS CARNIVAL

DECEMBER 3-13, 2020

****NOTE: Make sure to read this form in it Entirety.**

Monday-Thursday: 5pm-10pm – Friday: 5pm-12am – Saturday: 1pm-12am – Sunday: 1pm-10pm

VENDING RULES

1. **Insurance and License:** All Food vendors should provide license & insurance coverage.
2. **Product Liability Insurance:** Your insurance policy binder must include the following words: (Insurance Certificate that indemnifies A Community A-Fair Nonprofit Organization, Men United Club, Inc./City of Sylvester Georgia). A \$1 Million Insurance Policy needed for Food Trucks.
3. **Non-Profit vendors:** A copy of IRS nonprofit status must be provided with the application form
4. **Cleanliness:** The vendor is responsible for cleaning up in and around their booth space before leaving event. Your booth and surrounding area will be inspected regularly to ensure you meet with this requirement, you will be asked to vacate premise and forfeit all payment if you fail to oblige with these and all other requirement. There is a dumpster provided for vendor's disposal trash. Bring your own commercial sized trash can and container to store used cooking oil, **do not dump used oil or trash on event grounds!!** The area will be monitored for cleanliness.
5. **Propane Usage:** Please be aware that the City of Sylvester Fire Department is requiring every event to have **your propane tank in a safe area away from any open flames.** If you have an excessive amount of propane on site, you may be required to pay an additional fee.
6. **Fire Safety:** Food vendors are required to have a minimum of 5 pound ABC fire extinguisher in their booth.
7. **Electricity:** Vendors requiring electricity must furnish counter-tops backdrops, extension cords (12-2 with ground 100' maximum)
8. **Vendor Space Usage:** Please indicate the space needed. If you feel more space is needed, please purchase additional space. Additional booth is granted only if available
 - a. There will be **NO SHARING** of booth space. Only one business is to be named on the contract and only that business will be allowed to operate in that given booth space
 - b. **No partial payments accepted**
9. **Payment: NO PERSONAL CHECKS ACCEPTED.** Cashier Checks or Money Orders only, must be paid in full before the beginning of the Festival.
 - a. We cannot guarantee a vending space if your payment is not received by the due date.
 - c. All payments must be made by Check/Money Order on selected days at the City Hall.
10. **Refund Policy:** No Refunds unless event is cancelled entirely.

VENDOR PRICES

Prices include Space of any size, Permit fees and inspections,

Vendor Type	Vending
Food/Truck	\$150.00
Merchandise	\$75.00

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EXHIBITOR/VENDOR APPLICATION

Please fill the form with your information below. Required fields are shown in red.

Business Name: _____

Vendor First Name: _____ **Vendor Last Name:** _____

Street Address: _____ **City:** _____

(Include apartment or suite number to address)

State: _____ **Zip Code:** _____ **Phone:** _____

Email Address: _____ **Alternative email address:** _____

VENDING DETAILS

Vendor Type

Food
 Food Truck
 Merchandise
 Information
 Non Profit
 Media

Food Type Selection

American
 Asian
 BBQ
 Cajun
 German
 Greek

Italian
 Mexican
 Southern
 Frozen drinks
 Mexican

Electric Hookup Yes No
Power Requirement

Please indicate your TOTAL power needs (defined as the maximum amperage used at any given time) for your operation (if power is needed for your operation).

110V 20 Amps	Yes <input type="checkbox"/>	Num. of outlets	Basic Electricity
	No <input type="checkbox"/>		
220 V Single Phase 30 Amps	Yes <input type="checkbox"/>	Num. of outlets	
	No <input type="checkbox"/>		

Food Menu or Merchandise Items

Below list the EXACT Merchandise or food menu items to be sold or services to be offered. Include price range and cost of items only pre-approved items or services will be allowed. ABSOLUTELY NO DEVIATION FROM APPROVED ITEMS, We reserve the right to ask you to adjust your items to reduce duplication at the event. Also Attach all required documents and pamphlets if necessary

Space Required for Operation:

Please put in footage length and width of operating area.

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Total Amount: \$ _ _ (Make sure to include price of power if needed)



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PRELIMINARY VENDOR AGREEMENT

- 1. Hold Harmless Agreement:** Through submission of application materials and Vendor's signing of this Agreement, Vendor agrees to hold the City of Sylvester Christmas Carnival, it's Board of Directors, staff, volunteers, A Community A-Fair Nonprofit Organization, Men United Club, Inc. and The City of Sylvester/Worth County harmless for any and all losses, expenses, demands and claims against the City of Sylvester Christmas Carnival sustained or alleged to have been in any way related or is connected to the 2020 City of Sylvester Christmas Carnival. Vendor also agrees and acknowledges that the City of Sylvester Christmas Carnival, it's Board of Directors, staff, volunteers, A Community A-Fair Organization or the City of Sylvester/Worth County, are not responsible in any way for any personal injury, illness, property damage or loss of property that may occur during the 2020 City of Sylvester Christmas Carnival . Vendor agrees, acknowledges and further certifies that the Vendor and Vendor's property, equipment, and vehicles are properly insured for any and all losses incurred, and or damages caused, by Vendor or any other party.
- 2. Incorporation and Modification:** This document includes all components of the agreement of the parties and is fully incorporated herein. The Application materials provided by the vendor to the City of Sylvester Christmas Carnival, shall be incorporated herein by reference. No other promises made prior to the execution of this agreement have been omitted from this document. The parties may mutually agree to modify this agreement; however such modification shall only be binding upon the parties by signed written agreement. No oral modification or agreement outside the scope of this agreement shall be binding upon either party.
- 3. No Agency, Partnership, or Joint Venture Created:** The Vendor is an independent operator, and through this agreement no agency, partnership or joint venture relationship is created with the City of Sylvester Christmas Carnival, The Vendor, it's owners, employees, or other agents shall not represent themselves as representatives of the City of Sylvester Christmas Carnival. Vendor shall not enter into any contract or other agreement which would cause City of Sylvester Christmas Carnival to be liable in any way with any other party, including, but not limited to, manufacturers, Vendors, or other suppliers, etc. Vendor shall hold A Community A-Fair Nonprofit Organization, Men United Club, Inc. and the City of Sylvester Georgia harmless from any cost or any other liability it may incur with the production of merchandise.
- 4. The City of Sylvester Christmas Carnival nor all its subsidiaries, sponsors and partners makes no representation nor guarantees regarding actual Carnival attendance, nor makes any representation of potential financial success or failure.**

I _ _ agree to abide by the rules set forth in this agreement, I have also read and understand the Vendor requirement and agree to abide by all that is stated in the Vendor requirement

Applicant Signature: Signed: _ Date: _ _

By submitting this form I agree to all terms as stated above, and acknowledge that I have read and fully understand all the terms as stated in this document and I will abide by all terms and rules here in stated in this document

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