



P.O. Box 298  
1301 Highway 82 East  
Sylvester, GA 31791  
Lic # CN003568

(229) 776-6920  
(229) 776-3339 fax

## Job Opening:

### Job description

*HVAC Service Technician*

Job Description

We are looking for a hard-working, dedicated HVAC Technician to join our growing staff. Good work ethic and dedication is a must. The individual in this role will be responsible for installing, inspecting, and repairing our customers' heating, cooling, and ventilation systems. Candidates should have experience handling, installing, and repairing HVAC equipment, and be comfortable working with little to no supervision. Outstanding personality and technical knowledge is a plus.

HVAC Technician Duties and Responsibilities:

- Travel to homes and businesses on a daily basis as scheduled
- Install new heating, cooling, and ventilation systems
- Inspect current HVAC systems for effectiveness and safety
- Perform preventative maintenance on HVAC systems to increase longevity
- Conduct performance tests with specialized tools
- Troubleshoot current HVAC system issues
- Repair damaged HVAC systems
- Sell ongoing maintenance contracts to current customers
- Keep records of customer appointments and payment transactions including invoices
- Maintain accurate inventory of all equipment and HVAC resources

Job Type: Full-time

Hours 8:00-4:30; varies during busy season

Minimum Starting Pay Depends on Experience & Skill Level

Experience with commercial refrigeration and ice machines a plus

Job Type: Full-time

Pay: \$17.00+